



IFMP Core Financial – Pre Cutover Activities

Assumptions	Date	Note
Cutoff of legacy financial system (DARTS) will occur	17-May-03	
Interim period is approximately 5 weeks	17-May-03 - 22-Jun-03	
Description	Cutoff Date	Note
Credit Cards Closed for New Purchases	15-Mar-03	COB
Cutoff Dates to Submit Documentation to Code H	8-Apr-03	
PR Training Forms (DFRC 141)	1-May-03	
Training Receipts		
Cutoff Dates to Submit Documentation to Code A		
Purchase Orders (>25K)	8-Apr-03	
MIPRS	16-Apr-03	
Supplemental Agreements/Task Orders (w/o) Cost Proposal	16-Apr-03	
Administrative Modifications	22-Apr-03	
Purchase Orders (<25K)	22-Apr-03	
GSA/SEWP	22-Apr-03	
Funding Actions (I.e. Incremental Funding)	30-Apr-03	
Cutoff Dates to Submit Documentation to NASA DFRC		
Vendor Invoices to guarantee payment	1-May-03	COB
Cutoff Dates to Submit Documentation to Code CF		
Approved Invoices	7-May-03	COB
Approved Travel Vouchers with hardcopy of receipts	9-May-03	COB
All PR, PO, Contracts, memo moves and Travel Orders	16-May-03	COB
Cutoff Dates to Submit Documentation to Code CR-CBO		
Reimbursable Order Packet	12-May-03	COB
Reimbursable Fund Adjustments	12-May-03	COB
Sub-authorizations issued	12-May-03	COB
Sub-authorizations received	14-May-03	COB
Closure of Systems		
NSMS Closed	16-May-03	COB

CF Project Manager: Valerie Zellmer

Note: Dates Subject to Change

3/18/03